

Agenda for October 2, 2002 Meeting of the DHT Executive Committee

Finances:

Upcoming Major Expenses:

Debbie's computer dead—must have new up-to-date one! (\$800-\$1000)

Magazine printing bill coming up within next two weeks--\$7900

DHT appearance scheduled Oct. 10th before City Commission re Old Miami High—they want \$43,000 check from fundraiser then (\$47,000 minus DHT's ten percent of \$4700 equals \$43,000)

\$3500 needed for auditor when he completes next month

City claims they want our \$13,000 insurance money—how to proceed with repairs of DHT? (Plaster has been done on ceiling—Villagers will pay for that)

Ideas for Potential Income:

Phone-a-thon—raised about \$1500—do again?

Request submitted to Royal Caribbean for \$25,000 for Dade Heritage Days

\$35,000 from Cultural Affairs for Dade Heritage Days should be sent within next month

Peacock grant being written

Ask for donation from Goldsmith Foundation

Sell large order of books

Administrative fee of \$70,000 due for year from Revolving Fund—transfer half now?

Ask developer for a \$20,000 fee for DHT's efforts to facilitate and expedite the relocation of Old Miami High Bungalow and to plan good PR campaign for him

Ask City of Miami for an allocation to DHT from the Preservation Bond money to help with designation of a National Register district in Downtown Miami or other neighborhoods

Secure corporate members or sponsors for Dade Heritage Days—WHO?

Preservation Today—should be printed next week

Newsletter—Marie Stiefel working on it

Fall Membership Meeting—set for Monday, October 29th, 7 p.m. at Plymouth Congregational Church Fellowship Hall—(will have Dade Heritage Days meeting there starting at 5:30 p.m.)—Endangered Sites program—who to present?

Trapp House for sale—how can DHT acquire?

October 16th Board Meeting—Where?

2002-2003 OFFICERS

PRESIDENT

William Murphy

FIRST VICE

PRESIDENT

Richard Heisenbottle

SECOND VICE

PRESIDENT

Judith Pruitt

TREASURER

Walter Alvarez

SECRETARY

Blanca Mesa

AT LARGE

Penny Lambeth

George T. Neary

PAST PRESIDENT

Jeanette Poole

TRUSTEES

Frans Boetes

Cathy Coates

Elena V. Carpenter

Bertram J. "Chico"

'dsmith

Hamilton

Kathy Hersh

John A. Hinson

Dolly Macintyre

Dori Marx

Rafael Penalver

Luis Penelas

Enid Pinkney

Lee Pinto

Neil Robertson

Marie C. Stiefel

ADVISORS

Gay Bondurant

Gary Held

Adolfo Henriques

Ruth Jacobs

Sallye Jude

Nancy Liebrnan

Leslie Pantin

Arva Moore Parks

Elizabeth Plater-Zyberk

Janice Pryor

M. Athalie Range

Norah Schaefer

Don Slesnick

Herb Sosa

EXECUTIVE DIRECTOR

Becky Roper Matkov

**DADE
HERITAGE
TRUST**

October 8, 2002

To: All Dade Heritage Trust Board Members
and Advisors

Dade Heritage Trust Board Meeting

Wednesday, October 16, 2002

Lummus Park Recreation Center

404 NW 3rd Street

(on north side of Miami River)

5:30 p.m.: Tour and history of 1849 Ft. Dallas, now undergoing
restoration—William Keddell and Rich Heisenbottle

6:00 p.m.: Business meeting

Please call to confirm your attendance, 305-358-9572
or e-mail: info@dadeheritagetrust.org

DADE HERITAGE TRUST
BOARD MEETING
OCTOBER 16, 2002
LUMMUS PARK

**Agenda for the Dade Heritage Trust Board Meeting
October 16, 2002
Lummus Park Recreation Building**

5:30 p.m. –Tour of Ft. Dallas, given by Rich Heisenbottle and William Keddell

6:00 p.m.-Business Meeting called to order
Approval of Minutes

Treasurer's Report—Walter Alvarez
DHT turned down by American Express
Will get an additional \$5000 from Miami-Dade Cultural Affairs (for a total grant of \$42,040) for Dade Heritage Days

Executive Director's Report—
Preservation Today magazine
DHT plaster repaired and painting completed—thanks to Villagers
National Trust Conference/Cleveland Restoration Revolving Fund
Offer of help for Endangered Sites from Rep. Ros-Lehtinen
2521 Bayshore Drive, Trapp House—could DHT acquire?

President's Report—
Thanks to Dolly for Phone-a-thon—do again?
Need Chairman of Aviation Fundraiser
Dade Heritage Days
Need house for Holiday party and chairman
Proposed new board member—David Stanley of Royal Caribbean
Miami Beach Historic Preservation Board needs a DHT representative

Phone-a-thon—Dolly MacIntyre

Old Miami High—Rich Heisenbottle

Hampton House—Enid Pinkney

Virginia Key—Blanca Mesa

Pinecrest Preservation issues—Kathy Hersh

Newsletter—Marie Stiefel

DHT Membership Meeting—Mon. Oct. 28, 2002, 7 p.m.—Plymouth Congregational Church Fellowship Hall ; Dade Heritage Days participants meet at 5:30 p.m.

November Board Meeting: Nov. 20, 6:00 p.m.—Deering Estate Environmental Center (a short film will be shown)

Dade Heritage Trust
Sept. 11, 2002 Board Meeting at Villa Woodbine
5:30 p.m.

Present: Bill Murphy, Walter Alvarez, Rich Heisenbottle, Penny Lambeth, Enid Pinkney, George Neary, Jeanette Poole, Marie Stiefel, Cathy Coates, Dolly MacIntyre, Frans Boetes, Ruth Jacobs, Neil Robertson, Kathy Hersch, Blanca Mesa, Becky Matkov

Absent: Rafael Penalver, Luis Penelas, Bertram "Chico" Goldsmith, Elena Carpenter, Clay Hamilton, John Hinson, Don Marx

A tour of the historic Villa Woodbine was given by Bill Hansen, president of Bills' Catering, who hosted the Dade Heritage Trust Board meeting.

The business meeting was called to order at 6:15 p.m. by President Bill Murphy.
The minutes were approved as distributed.

Treasurer's Report: Walter Alvarez announced that settlement funds in the amount of \$13,500 were received from the insurance company for repairing damage to Dade Heritage Trust's headquarters caused by the demolition of Dr. Jackson house. \$20,000 was received from David Swetland, as a donation with his conservation easement. \$700,000 was received from Miami-Dade County to establish a Preservation Revolving Fund.

Mr. Alvarez announced that DHT had hired the same auditor we have used in previous years, Fritz Grant, for \$3,500.00

A motion was made by George Neary, seconded by Marie Steifel to accept the Treasurer's Report and it passed unanimously.

George Neary announced that Tony Goldman, a National Trust Board member, has invited the National Trust Advisory Board to come to Miami for its meeting in January 2003.

Old Miami High.

The developer wants there to be a deadline for moving the bungalow off his property. Otherwise, the bungalow will be demolished. The City of Miami has pledged to pay with DHT for the relocation. In order to qualify for a state grant for relocation, however, there would need to be a clean bill of sale. DHT had to withdraw its application for a \$300,000 state grant previously submitted as no agreement had been signed in time for an irrevocable transfer of title from the developer to the City. It was agreed that DHT would move forward with the City of Miami to work towards relocating the bungalow within 120 days.

The property owners will evict the current tenants. The item on the change of title will be on the open agenda for September in the City of Miami.

Becky Matkov reported that the application for National Register listing for the Munroe Cottage is proceeding. Doug Wood, the structural engineer, has corroborating evidence that showed that the Cottage was originally stucco with wood beam. Becky said that means that the Munroe Cottage has a good shot at getting listed on the National Register.

The Munroe Cottage is the last remaining cottage from Camp Biscayne built by Ralph Munroe, the Commodore who built the Barnacle, that is now the Barnacle State Historic Site in Coconut Grove.

There followed a discussion about the Bonnet House in Ft. Lauderdale.

Cultural Arts Council

George Neary announced that the City of Miami is forming a cultural arts council. The council is looking for direction. Becky agreed to contact Seth Gorden and possibly attend the Sept. 23 meeting of the Council at the Tower Theater.

President's Report

Bill Murphy said the Becky Matkov had put an extraordinary amount of time into the conservation easement and Munroe Cottage designation. He also thanked Becky and Rich Heisenbottle for their work on the old Miami High relocation.

Bill Murphy reported that at the last executive committee meeting, Becky Matkov was given a raise that now brings her salary in line with other non-profit organizations.

On Monday, several members of DHT board met with members of the National Trust concerning a special grant from the Knight Foundation to spend \$1.7 million to encourage economic development with preservation. The City of Miami applied for the grant, which will focus on Overtown, East Little Havana and other urban neighborhoods.

There was a discussion about how the National Trust is very willing to help DHT set up its Revolving Trust. There are \$285 million in tax credits available for historic properties nationwide that is allocated by the National Trust.

Dade Heritage Days

Dade Heritage Days needs a chairman. The President asked the Board members for help in selecting a chairman and also in selecting new sites for future board meetings and the holiday party.

Suggestions made include the Fairchild Garden old gift shop, the Vanderbuilt Mansion on Fisher Island and the lobby of the Santa Maria condominium clubhouse, and the Bath Club.

Dolly MacIntyre reported that the Phoneathon will take place at the Greater Miami Convention and Visitor Bureau on Sept. 25.

Cathy Coates said she is pursuing the corporate sponsorship again.

Hampton House

Enid Pinkney reported that the owner's lawyer, Stanley Price, has threatened to go back to the Dade Preservation Board to undesignate and demolish the house because it is an economic hardship on the client to maintain it in its current condition. She also reported that as result of an article in the *Miami Times* on the Hampton House, developer Don Peebles called her to help save it. Peebles visited the Hampton House and wants to it to be a hotel.

Vicki Cole will help to do the National and State designations for the Hampton House pro bono.

Enid said that she would be speaking before the County Commission this week to present the accomplishments and goals regarding the Hampton House. She added that Commissioner Margolis' family owned the radio station WMBM, which was once housed in the Hampton House.

Enid said she would like to see the County buy the Hampton House, then turn it over to a developer like Peebles who could help with the restoration. Another development company wants to buy the back of the property but is working resolving various conflict with the owner.

Peebles will pay for Ernst and Young to conduct a feasibility study on the uses for the Hampton House property. Enid also announced that she has permission from Peebles to conduct a fundraiser for the Hampton House at the Royal Palm Hotel.

Kathy Hersh announced that she is still trying to confirm that the first "I Have a Dream" speech was made at the Hampton House.

Marie Stiefel announced she will be meeting with Becky Matkov to discuss the contents of the next newsletter.

Frans Boetes opened a discussion on the Maritime Park negotiations. Frans said he has created a 501(C)3 non profit corporation. He is looking at locating at the Bicentennial Slip. So far, he has received support from City of Miami Commissioner Johnny Winton and Mayor Manny Diaz for his concept. He has also talked to Bayside as the museum would serve as an economic booster to the area. Frans said he wants to encourage visiting ships. Eventually, he envisions a living history museum ship to be used by educational groups. Frans said he has a working board and advisory committee.

Becky Matkov announced that Lee Pinto is resigning from the Board due to health reasons.

The meeting was adjourned at 8:00 p.m.

Submitted by Blanca Mesa, Secretary



Northern Trust

595 BILTMORE WAY
CORAL GABLES, FLORIDA 33134

Statement of Account

PAGE 1 OF 5

STATEMENT CLOSING DATE
SEPTEMBER 30, 2002

PLEASE REFER INQUIRIES TO:
CHRISTINA LUNSFORD
1-305-529-7700

19 ITEMS ENCLOSED

DADE HERITAGE ++A++ TRUST
190 SE 12 TER
MIAMI FL 33131-3204

COMBINED STATEMENT

SUMMARY OF ACCOUNTS

| <u>TYPE OF ACCOUNT</u> | <u>ACCOUNT #</u> | <u>ENDING BALANCE</u> |
|--------------------------|------------------|-----------------------|
| BUSINESS ANCHOR CHECKING | 1240001367 | 20,000.00 |
| ANCHOR INVESTMENT** | 902553676 | 34,690.37 |
| | COMBINED BALANCE | 54,690.37 |

ANCHOR INVESTMENT 902553676

MUTUAL FUND PORTFOLIO POSITION

NORTHERN FUND:
NUMBER OF SHARES
SHARE PRICE
MARKET VALUE
ANNUAL YIELD TO MKT
DIVIDEND INCOME

NORTHERN MONEY MARKET FUND
34,690.370
1.000
34,690.37
1.40
38.11

** An investment in Northern Funds is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other governmental agency. Although the money market funds seek to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the Funds.

Shares of Northern Funds are distributed by Northern Funds Distributors, LLC, an independent third party.

| | | |
|-------------------------|-----------------------|--------------------------|
| NOT FDIC-INSURED | May lose value | No bank guarantee |
|-------------------------|-----------------------|--------------------------|

| Income | <u>Actual Month</u> <u>Sept/02</u> | <u>Actual 3 Months</u> <u>YTD</u> | <u>Annual Budget</u> <u>07/02-06/03</u> | <u>Actual Last Yr.</u> |
|---|---------------------------------------|--------------------------------------|--|------------------------|
| 3000 Grants | | | <u>124,000.00</u> | <u>87,669.00</u> |
| 3100 Membership Dues | <u>1,550.00</u> | <u>6,725.00</u> | <u>16,000.00</u> | <u>16,380.00</u> |
| 3200 Donations | | <u>20,006.00</u> | <u>10,000.00</u> | <u>7,306.00</u> |
| 3300 Administration Fees | | <u>2,000.00</u> | <u>4,300.00</u> | |
| 3350 Advertising Income | <u>1,345.00</u> | <u>1,420.00</u> | <u>6,000.00</u> | <u>5,400.00</u> |
| 3400 "MHN" Publication Sales | <u>307.71</u> | <u>3,787.86</u> | <u>10,000.00</u> | <u>43,959.34</u> |
| 3450 Merchandise Sales | | <u>100.00</u> | <u>100.00</u> | |
| 3500 Meeting/Event Income | | | <u>15,000.00</u> | <u>3,750.00</u> |
| 3510 Tour Income | | | | <u>910.00</u> |
| 3550 Sponsorships | | | <u>10,000.00</u> | <u>8,000.00</u> |
| 3600 Other Income | | | | <u>602.19</u> |
| 3601 Author's Fees | | | | <u>2,000.00</u> |
| 3900 Interest Income(Bank) | | <u>101.24</u> | | <u>576.33</u> |
| 3901 Investment/ Dividend Income | | <u>45.78</u> | <u>600.00</u> | <u>45.78</u> |
| 3999 Reimbursement Expenses | | | | <u>216.55</u> |
| 4000 Brickell Park Legal Defense Fund | | | | |
| 4001 Credit card sales/Villagers | | | | <u>1,100.00</u> |
| 4002 Endowment Fund | | | | <u>45,471.00</u> |
| 4004 Save Old Miami High | <u>5.00</u> | <u>2,511.00</u> | | <u>1,210.00</u> |
| 4005 Hampton House | <u>150.00</u> | <u>1,150.00</u> | | |
| 4006 Revolving Fund Administration Fee | | | <u>70,000.00</u> | |
| 4007 Insurance DHT Headquarters | <u>13,500.00</u> | <u>13,500.00</u> | | |
| <u>Income</u> | <u>16,857.71</u> | <u>51,346.88</u> | <u>266,000.00</u> | <u>#####</u> |

| EXPENSE | Actual Month Sept/02 | Actual 3 Month/ YTD | Annual Budget 7/02-6/03 | Actual Last Year |
|--|-------------------------|------------------------|----------------------------|------------------|
| 5000-SALARY EXPENSES | 11,758.24 | 32,193.04 | 119,000.00 | 84,498.70 |
| 5115- MEETING/EVENT/ CATERING | | 349.22 | 8,000.00 | 3,425.97 |
| 5120-MERCHANDISE PURCHASE | | | 1,000.00 | 932.17 |
| 5200-PRINTING/DESIGN | | | 20,000.00 | 8,006.00 |
| 5300-REPAIR & MAINTENANCE | | 340.19 | 9,500.00 | 732.19 |
| 5400-LICENSES & PERMITS | 28.90 | 119.05 | 1,500.00 | 1,152.25 |
| 5450-WASTE REMOVAL | | 401.40 | 1,600.00 | 1,594.08 |
| 5500-CONTRACT SERVICES | | | 2,500.00 | 5,189.88 |
| 5600-UTILITIES | 393.18 | 1,008.24 | 2,500.00 | 2,212.93 |
| 5700-INSURANCE | | 6,535.17 | 8,000.00 | 7,736.18 |
| 5710-ACCOUNTANT FEES | | | 4,000.00 | 3,500.00 |
| 5750-PROFESSIONAL/LEGAL FEES | 232.00 | 386.47 | 5,000.00 | 5,379.50 |
| 5800-ADVERTISING & PROMOTION | | 293.00 | 10,000.00 | 9,500.10 |
| 5810-PRINTING | 94.47 | 1,164.69 | | 20,377.04 |
| 5820-AWARDS/PRIZE & GIFTS | 57.50 | 351.50 | 2,000.00 | 2,070.50 |
| 5830-SPECIAL & FUNDRAISING EVENTS- EXPENSES/SPKRS | | 450.00 | 10,000.00 | 1,732.31 |
| 5840-SEMINARS/CONFERENCES/MTGS. | | 485.00 | 3,000.00 | 792.49 |
| 5850-PHOTOGRAPHY/SIGNS & BANNERS | 90.16 | 498.77 | 5,000.00 | 4,546.73 |
| 5990-MISC. LICENSING & TAX | | 462.65 | 3,000.00 | 462.65 |

| | | | | |
|--|----------|----------|----------|-----------|
| 6010-PAYROLL TAXES | 1,143.08 | 4,144.21 | 9,500.00 | 11,296.17 |
| 6015-MEDICAL INSURANCE | 500.00 | 2,000.00 | 5,400.00 | 4,050.00 |
| 6200-VEHICLE EXPENSE | | 71.00 | 150.00 | 738.05 |
| 6300-PAYROLL PROCESSING SERVICE | 339.10 | 943.78 | 1,200.00 | 1,360.26 |
| 6310-OFFICE SUPPLIES | 617.00 | 1,118.69 | 4,500.00 | 4,749.00 |
| 6320-TELEPHONE | 420.97 | 1,656.34 | 4,800.00 | 5,219.04 |
| 6330-DUES & SUBSCRIPTIONS | 265.00 | 884.00 | 2,500.00 | 2,478.98 |
| 6340-MTG/EVENTS EQUIPMENT RENTAL | | 198.93 | 1,000.00 | 940.14 |
| 6500-BANK CHARGES | 28.02 | 149.60 | 250.00 | 111.08 |
| 6510-BOOKS, MAGAZINES & PUBLICATIONS | | 21.80 | 285.00 | 285.10 |
| 6520-CREDIT CARD SALES | | 30.49 | 300.00 | 247.76 |
| 6521-CREDIT CARD DISCOUNT FEE-MEMBERSHIP | | 23.06 | 200.00 | 333.80 |
| 6600-RENT | | | 4.00 | |
| 6610-EQUIPMENT-LEASE & MAINTENANCE | 270.58 | 1,108.89 | 4,900.00 | 5,062.35 |
| 6710-VEHICLE INSURANCE | 50.00 | 150.00 | 750.00 | 178.00 |
| 6810-POSTAGE | 634.59 | 1,526.39 | 7,161.00 | 7,144.39 |
| 6830-TRAVEL(TRANSPORTATION & LODGING) | | | 2,500.00 | 1,192.42 |
| 6840-ALARM MONITORING | | 209.00 | 450.00 | 337.00 |
| 6930-EQUIPMENT PURCHASES | | | 3,000.00 | |
| 6931-DOWNTOWN MIAMI MAIN STREET PROGRAM | | | | 5,000.00 |

((

6932-Knight Foundation Video

6933- Reimbursement

6935-City Cemetery

6936-Credit Card sales/Villagers

6938-Hampton House

TOTAL EXPENSES

Excess Revenue Over Expenses

23.92 23.92 1,300.00 1,305.41

250.00 250.00

1,210.00

60,508.49 266,000.00 216,120.62

(-89.00) (-9161.71)

Phonethon

| | | | |
|------------------------|-------|------------------|----------|
| Mrs. Mona Ball | #6701 | \$30.00 Buddy | 10/1/02 |
| Mr. Arnold Greenfield | #1963 | \$300.00 Booster | 9/30/02 |
| Renee Belair | #6675 | \$30.00 Buddy | 9/30/02 |
| Martha McGrath | #4702 | \$30.00 Buddy | 9/30/02 |
| Ms. Jane Gay Bondurant | | \$300.00 Booster | 10/7/02 |
| Robert Lopez | M/O | \$30.00 Buddy | 10/8/02 |
| Mr. Pedro Castillo | #2048 | \$100.00 | 10/16/02 |
| Ms. Irene Benson | #250 | \$10.00 | 10/16/02 |
| Mr. Joseph Leonard | #1374 | \$15.00 | 10/16/02 |

\$845.00

Executive Director's Report for the October 16, 2002 DHT Board Meeting Fundraising:

Met with Cathy Coates and Mariano Fernandez of Ocean Bank re corporate membership

Participated in DHT Phone-a-thon

Wrote grant request to Royal Caribbean Cruises

Community Outreach and Public Relations

Attended Southern Command reception

Met with City officials and developer Kevin Reilly re Old Miami High

Met with Herald reporter Anabelle de Gale re Endangered Sites

Met with Channel 6 reporter Patricia Andreu re Endangered Sites

Wrote thank yous to Anabelle and Patricia for news coverage

Participated in GMCVB Invitation to the Arts at Jackie Gleason Theater

Met with City Manager Frank Rollason and staff re Old Miami High

Attended Villager meeting

Met with Arva Parks and City staff re Old Miami High

Negotiated on phone with Kevin Reilly

Attended National Trust Conference in Cleveland

Administrative

Supervised plastering and repairing of DHT's damaged interior

Sent invoices to State Bureau of Historic Preservation for grant

Worked on design and editing of **Preservation Today** magazine

Went before City of Miami HEP Board with Debbie Tackett re Munroe Cottage

Planned DHT membership meeting

Prepared for Board meeting

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EXECUTIVE DIRECTOR

Becky Roper Matkov

**DADE
HERITAGE
TRUST**

September 26, 2002

Mr. Eugene E. Threadgill
1026 Delf Drive
McLean, VA 22101-2008

Dear Mr. Threadgill,

Thank you for your membership donation of \$ 250.00 to Dade Heritage Trust. Enclosed you will find your Membership Card and a copy of our *Preservation Today News*.

As an organization working to preserve Miami-Dade County's architectural, cultural and environmental heritage, we greatly appreciate your support.

We hope you will enjoy the programs and events during the coming year, and we look forward to your involvement in DHT's efforts to save the best of the past for the future.

Sincerely,

Becky Roper Matkov

Becky Roper Matkov
Executive Director

Thank you so much for your support! I signed the developer & the city still haven't signed a transfer agreement on Old Miami High Bungalow - so we've been turning up the media pressure on them. I've enclosed a recent Herald article on our Endangered Sites - I really would love to see your Jan 2001 Airline article listed below - but I still prefer letters!

Becky

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M. Athalie Range

Norah Schaefer

Don Siesnick

Herb Sosa

EXECUTIVE DIRECTOR

Becky Roper Matkov

**DADE
HERITAGE
TRUST**

October 1, 2002

Ms. Patricia Andreu
Reporter
NBC 6/WTVJ
American Airlines Arena
601 Biscayne Blvd.
Miami, FL 33132

Dear Patricia,

On behalf of Dade Heritage Trust, I want to thank you and your station so much for your excellent coverage of our "Ten Most Endangered Historic Sites" list. We certainly appreciate your interest.

Though I was not home when the news was first aired, a Dade Heritage Trust member taped it and brought a copy to our headquarters yesterday. Everyone has been delighted with the way you presented the topic, covering several historic sites and featuring Old Miami High. You even had a helicopter flying over Richmond Air Base!

As promised, I will alert you to future updates, especially on Old Miami High.

Many thanks!

Sincerely,



Becky Roper Matkov
Executive Director

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EXECUTIVE DIRECTOR
Becky Roper Matkov

**DADE
HERITAGE
TRUST**

September 27, 2002

Ms, Anabelle de Gale
Miami Herald
One Herald Plaza
Miami, FL 33132

Dear Anabelle,

Dade Heritage Trust so appreciates your excellent story on our "Ten Most Endangered Historic Sites" List.

Coverage by the **Herald** means a lot to our embattled historic preservation organization, for where the **Herald** leads, others follow. (Two television stations and another newspaper contacted us for stories the day after yours ran...)

It is always a pleasure to work with you. Not only do you have a genuine interest in the subject of historic architecture, which shines through, but you also get your facts straight.

Thank you very much for informing the community about Miami's imperiled historic resources.

Sincerely,



Becky Roper Matkov
Executive Director

cc: Tom Fiedler

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Saturday, October 13, 2001

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B

[Inbox](#)[Compose](#)[Folders](#)[Addresses](#)[Get POP mail](#)[Options](#)[Help](#)[Logout](#) **Read Message****From:** PPhillips@rccl.com **Date:** 2002/10/09 Wed PM 04:02:12 EDT**To:** info@dadeheritagetrust.org**Subject:** Potential New Board Member: David Stanley's Bio[Reply](#)[Reply All](#)[Forward](#)[Delete](#)[Move To:](#)[\(Choose Folder\)](#) ▼[MailGuard Options](#)[What is MailGuard?](#)

Hello,

David Stanley is interested in joining your board. He is very familiar with your organization and has actually participated in several of your events. Please see his bio attached and let me know what you think.

I will be out of town the week of 14-18 Oct, returning to the office on Monday, 21 Oct.
Looking forward to your response.

(See attached file: bio-2000.doc)

Kind Regards,

Penny E. Phillips

Community Relations Specialist

Government & Community Relations

305.539.6281-ph

305.579.4738-fax

pPhillips@rccl.comDownload Attachment: [bio-2000.doc](#)[Reply](#)[Reply All](#)[Forward](#)[Delete](#)[Move To:](#)[\(Choose Folder\)](#) ▼[Search Messages](#)[Previous](#)[Next](#)[Back to: Inbox](#) **BELLSOUTH[®]**

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David Stanley
Vice President of Casino and Shipboard Revenue Operations
Royal Caribbean Cruises Ltd.

As Vice President of Casino and Shipboard Revenue Operations for Royal Caribbean Cruises Ltd. Total Guest Satisfaction Department, David Stanley has overseen innovation that has helped make the cruise line one of the most profitable in the industry.

Since 1995, Stanley has managed casino operations, shipboard gift shops, and the bingo, photo, spa and art auction concessions. Instrumental in the design of casinos and revenue areas on all new ships, Stanley travels frequently aboard the fleet identifying ways to streamline and improve operations. An avid art collector, Stanley also is responsible for obtaining all new art aboard Royal Caribbean International vessels.

His innovation in the casino and merchandising operations has helped increase company performance and profitability. Royal Caribbean International and Celebrity Cruises are among the cruise lines that internally manage casino operations. Stanley had successfully employed this strategy as Director of Casino Operations at Admiral Cruises, which is 1988 merged with Royal Caribbean Cruises Ltd.

Stanley also actively seeks ways to improve shipboard revenues. With the growth of high-profile brands, for example, Stanley has overseen plans to create partnership agreements that introduce popular restaurant and retail chain outlets on board. This will bring higher visibility and added customer value.

Stanley and his wife, Mary, have lived in Miami-Dade County, Florida, for the past 18 years. They have two grown children.

Royal Caribbean Cruises Ltd. is a global cruise company operating two cruise brands, Royal Caribbean International and Celebrity Cruises. The brands' combined fleet consists of 19 vessels in service, with nine more on order. The ships currently visits Alaska, the Bahamas, Bermuda, Canada, the Caribbean, Europe, the Far East, Hawaii, Mexico, New England, the Panama Canal, Russia and Scandinavia. In December 2000, our Splendour of the Seas will be repositioned to Brazil and Argentina – a welcomed addition to our many itineraries.

CITY OF MIAMI BEACH

1700 Convention Center Drive, Miami Beach, FL 33139
<http://ci.miami-beach.fl.us>



Planning Department

Telephone (305) 673-7550
Facsimile (305) 673-7559

October 3, 2002

Ms. Becky Matkov
Executive Director
Dade Heritage Trust
190 SE 12th Terrace
Miami, FL 33131

Re: Membership on the City's Historic Preservation Board

Dear Becky:

As you may be aware, the current term of Ms. Beth Dunlop on the City's Historic Preservation Board, in the Dade Heritage Trust (DHT) Representative category, will expire on December 31, 2002. Pursuant to the requirements of the City Code, we are hereby requesting the names of three (3) individuals to transmit to the City Commission for their consideration and appointment to the Historic Preservation Board.

If I can be of any assistance, please do not hesitate to contact me.

Sincerely,



JORGE G. GOMEZ, AICP
Planning Director

c: G. Held
W. Cary
A. Valdes
T. Mooney
M. Lamazares
A. Hirsch
L. Quelelle
C. Taft

JGG/cat

F:\PLAN\SDRB\GENERAL\board~expire~date~DHT.cat.doc

Dade Heritage Trust Fall General Membership Meeting
Monday, October 28, 2002
Plymouth Congregational Church Fellowship Hall

Welcome—Becky Matkov, Executive Director

Overview of history of Plymouth Congregational Church
and Old School House

Call to Order-- Bill Murphy, President

Introduction of Board Members present

Thanks to those who have contributed to our 30th Anniversary fund

Volunteers needed—please sign up for:

DHT Holiday Party

Dade Heritage Days Aviation Fundraiser

Dade Heritage Days planning and events

Preservation Awards nomination forms

Preservation Revolving Fund being set up now

Preservation Today magazine at printers now

Miami's Historic Neighborhoods –great for gifts--on sale tonight

Program

DHT's List of "Miami's Ten Most Endangered Historic Sites"
a presentation by

DHT First Vice President, Richard J. Heisenbottle, AIA

Discussion



YOU ARE CORDIALLY INVITED TO ATTEND
DADE HERITAGE TRUST'S

Fall Membership Meeting

Monday, October 28, 2002

7:00 p.m. - 9:00 p.m.

Davis Fellowship Hall

Plymouth Congregational Church

3400 Devon Road

Coconut Grove

Refreshments will be served

All members are invited and are encouraged to bring a new member

**Richard Heisenbottle, AIA, will be giving a presentation on
Dade Heritage Trust's 10 Most Endangered Sites list for 2003.**

Miami's Historic Neighborhoods book will also be on sale

This is a great opportunity to see The Old School House, Miami-Dade County's first school building, which is located on the grounds and will be open for viewing. All are welcome to come early to participate in a planning meeting for Dade Heritage Days 2003, "Golden Wings." Dade Heritage Days 2003 will showcase the rich aviation heritage of Miami.

Free parking will be provided.

RSVP by October 25th

Dade Heritage Trust

190 SE 12th Terrace

Miami, FL 33131

Phone (305) 358-9572

Fax (305) 358-1162

Email info@dadeheritagetrust.org

Agenda for the Dade Heritage Trust Board Meeting on November 20, 2002
Deering Estate Environmental Center

6:00 p.m.—Welcome and Video on Deering Estate

6:30 p.m.—Call to Order—President Bill Murphy

Welcome to new Board member David Stanley and self-introductions of Board members

Approval of Minutes

Treasurer's Report—Walter Alvarez

Executive Director's Report—Becky Matkov

Preservation Today—printed and mailed!—take extras and distribute to good contacts

Grants—final reports sent to State Bureau of Historic Preservation, Miami-Dade

Cultural Affairs and Peacock Foundation

Will be applying again to Peacock Foundation

Have applied to Royal Caribbean

Have contacted MIA

Will be meeting with Piedmont Hawthorne Aviation and Chalk's

Champion Tree Project during Dade Heritage Days—long term possibilities?

Trapp House in Coconut Grove

President's Report

Newsletter—thank you, Marie Stiefel!

Insurance issue with City of Miami

Meeting with UM School of Architecture's Lamar Noriega and Richard Shepherd
re Revolving Fund partnership

Holiday Party—Dec. 16, 7 p.m. at Neil Robertson's—need food, wine and raffle items

Phone-a-thon—Dolly MacIntyre

Corporate Membership—Cathy Coates

Old Miami High—Rich Heisenbottle

Aviation Fundraiser—Walter Alvarez/Frans Boetes

Calusa Playhouse—Blanca Mesa

DHT HOLIDAY PARTY—MONDAY, DEC. 16, 2002—7 P.M.—
5991 N.E. 6th Court—Morningside home of Alyce and Neil Robertson

Dade Heritage Trust Board Meeting
Lummus Park 5:30pm
October 16, 2002

Present: William Murphy, Walter Alvarez, Kathy Hersh, Becky Roper Matkov, Richard Heisenbottle, Judy Pruitt, Neil Robertson, Blanca Mesa, Dolly MacIntyre, Rafael Penalver, Marie Stiefel, George Neary, Ruth Jacobs

Absent: Luis Penelas, Cathy Coates, Enid Pinkney, Penny Lambeth, Frans Boetes, Elena Carpenter, Chico Goldsmith, John Hinson, Clay Hamilton, Don Marx

Historical Orientation by William Keddell, tour of grounds, overview of restoration of Ft. Dallas given by Richard Heisenbottle

The meeting was called to order at 6:30 p.m. by President Bill Murphy.

Blanca Mesa gave a report on Friends of Virginia Key. In spite of efforts by this group and the Virginia Key Beach Park Trust to encourage an open public process and accountability re environmental impact, the City of Miami has not been forthcoming with plans regarding the development of their property on Virginia Key. Citizens groups would like to see more coordination to ensure compatibility of use and design of the Key. Marine stadium has received \$1 million from FEMA and is likely to be the site of the first commercial redevelopment on the Key. Blanca had to leave to attend a crucial hearing regarding future waterfront access on the Key, an ongoing concern of DHT's.

Kathy Hersh assumed the minute taking of this meeting for Blanca. Minutes were approved from the last meeting.

The Treasurer's report was approved.

DHT has been turned down by American Express for financial support for the Dade Heritage Days, so another major sponsor is needed.

Becky Matkov gave the Director's report. Plaster work at DHT headquarters has been paid for by the Villagers. A plaque will be presented to them from DHT at the next meeting.

The Director received a call from the office of Congresswoman Ileana Ros-Lehtinen who had read about DHT's Most Endangered Sites list in the Herald and asked what she could do to help us. It was suggested that we ask for a match of the \$700,000 in funding from the county for the DHT's Revolving Fund to help endangered historic sites and neighborhoods. Rafael Penalver offered to go to Graham's staff and ask for feasible ways to requesting aid from Washington.

The Director reported on her trip to the National Historic Preservation Conference in Cleveland. She was impressed with the Cleveland Restoration Society's extensive historic preservation projects, including using their revolving fund to fix exteriors of buildings in blighted

neighborhoods. Ohio also has a receivership program where non-profits are given foreclosed properties. It was suggested that we investigate whether or not Florida has such a program.

Mr. Heisenbottle suggested that DHT produce a brochure specifically for the revolving fund. A separate revolving fund meeting will be set up for the week after next.

Bill Murphy gave the President's report. The Phone-a-thon raised \$2,000. It was noted that there were lots of errors in the membership list. Correction coupons will be sent out in the next newsletter.

The Aviation Fundraiser for Dade Heritage Days still needs a chairperson. That person doesn't need to be a Board member of DHT.

George Neary will look into the need to name someone to represent DHT on the City of Miami Beach's Historic Preservation Board.

Re the old Miami High project, there will be a public hearing on the relocation of the building to South Side Park and for the City to accept the \$41,000 donation from DHT for Old Miami High. Miami City Commissioners Art Teele, Joe Sanchez and Johnny Winton have been supportive of the project.

Kathy Hersh reported on the progress of the Hampton House restoration. The County Commission is 100% behind public acquisition. Donahue Peebles of Peebles Atlantic Construction Company, owner of the Royal Palm Crown Plaza Hotel on Miami Beach, will host the Hampton House Trust's first fundraising event on December 18th. DHT's Board will be invited.

Ms. Hersh reported on the work of the Pinecrest Preservationists in advocating for the proper placement of the historically designated Whilden Carrier cottage. The Preservationists attended the hearing of the Office of Historic Preservation, requesting a deferral of the hearing based on insufficient plans presented by both the donor of the cottage and the recipient, the Village of Pinecrest. The Preservationists maintained that the lack of specifics in the relocation and future use of the cottage indicates a lack of sufficient thought and preparation and planning for receiving the cottage and therefore raises concerns about its safety and proper maintenance. The hearing was not deferred, and the certificate of appropriateness was granted to the developer, Mr. Frank Mendez. The Historic Preservation Board and the Office of Historic Preservation staff did express appreciation for the presence of the Pinecrest Preservationists as citizen advocates, took account of the points raised, and stressed that they be considered by the village government and the developer.

Submitted by Kathy Hersh



Northern Trust

595 BILTMORE WAY
CORAL GABLES, FLORIDA 33134

Statement of Account

PAGE 1 OF 5

STATEMENT CLOSING DATE
OCTOBER 31, 2002

PLEASE REFER INQUIRIES TO:
CHRISTINA LUNSFORD
1-305-529-7700

25 ITEMS ENCLOSED

DADE HERITAGE ++A++ TRUST
190 SE 12 TER
MIAMI FL 33131-3204

COMBINED STATEMENT

SUMMARY OF ACCOUNTS

| TYPE OF ACCOUNT | ACCOUNT # | ENDING BALANCE |
|--------------------------|------------------|----------------|
| BUSINESS ANCHOR CHECKING | 1240001367 | 20,000.00 |
| ANCHOR INVESTMENT** | 902553676 | 92,653.48 |
| | COMBINED BALANCE | 112,653.48 |

ANCHOR INVESTMENT 902553676

MUTUAL FUND PORTFOLIO POSITION

| NORTHERN FUND: | NORTHERN MONEY MARKET FUND |
|---------------------|----------------------------|
| NUMBER OF SHARES | 92,653.480 |
| SHARE PRICE | 1.000 |
| MARKET VALUE | 92,653.48 |
| ANNUAL YIELD TO MKT | 1.30 |
| DIVIDEND INCOME | 44.92 |

** An investment in Northern Funds is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other governmental agency. Although the money market funds seek to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the Funds.

Shares of Northern Funds are distributed by Northern Funds Distributors, LLC, an independent third party.

| | | |
|------------------|----------------|-------------------|
| NOT FDIC-INSURED | May lose value | No bank guarantee |
|------------------|----------------|-------------------|



Northern Trust

595 BILTMORE WAY
CORAL GABLES, FLORIOA 33134

Statement of Account

PAGE 1 OF 1

STATEMENT CLOSING OATE
OCTOBER 31, 2002

PLEASE REFER INQUIRIES TO:
CHRISTINA LUNSFORD
1-305-529-7700

0 ITEMS ENCLOSED

QAOE HERITAGE TRUST INC.
REVOLVING FUNO
190 SE 12 TER
MIAMI FL 33131-3204

NON-PERSONAL PREMIUM MMDA NUMBER 1217024831

BEGINNING BALANCE SEPTEMBER 30, 2002
CHECKS AND DEBITS
DEPOSITS AND CREDITS
INTEREST PAID

701,321.47
70,000.00
0.00
898.22

ENDING BALANCE ON OCTOBER 31, 2002

632,219.69

INTEREST PAID YEAR TO DATE

2,219.69

DEBITS

| DATE | DESCRIPTION | AMOUNT |
|-------|---|-----------|
| 10-07 | TRANSFER DEBIT TRANSFER TO DEPOSIT ACCOUNT 1240001367 | 70,000.00 |

CREDITS

| DATE | DESCRIPTION | AMOUNT |
|-------|-------------|--------|
| 10-31 | INTEREST | 898.22 |

DAILY BALANCES

| DATE | BALANCE | DATE | BALANCE | DATE | BALANCE |
|-------|------------|-------|------------|-------|------------|
| 09-30 | 701,321.47 | 10-07 | 631,321.47 | 10-31 | 632,219.69 |

| Income | <u>Actual Month</u> <u>Oct/02</u> | <u>Actual 4 Months</u> <u>YTD</u> | <u>Annual Budget</u> <u>07/02-06/03</u> | <u>Actual Last Yr</u> |
|---|--------------------------------------|--------------------------------------|--|-----------------------|
| 3000 Grants | | | <u>124,000.00</u> | <u>87,669.00</u> |
| 3100 Membership Dues | <u>2,217.80</u> | <u>6,287.80</u> | <u>16,000.00</u> | <u>16,380.00</u> |
| 3200 Donations | | <u>20,006.00</u> | <u>10,000.00</u> | <u>7,306.00</u> |
| 3300 Administration Fees | | <u>2,000.00</u> | <u>4,300.00</u> | |
| 3350 Advertising Income | | <u>1,345.00</u> | <u>6,000.00</u> | <u>5,400.00</u> |
| 3400 "MHN" Publication Sales | <u>533.75</u> | <u>3,659.56</u> | <u>10,000.00</u> | <u>43,959.34</u> |
| 3450 Merchandise Sales | <u>156.00</u> | <u>256.00</u> | <u>100.00</u> | |
| 3500 Meeting/Event Income | | | <u>15,000.00</u> | <u>3,750.00</u> |
| 3510 Tour Income | | | | <u>910.00</u> |
| 3550 Sponsorships | | | <u>10,000.00</u> | <u>8,000.00</u> |
| 3600 Other Income | | | | <u>602.19</u> |
| 3601 Author's Fees | | | | <u>2,000.00</u> |
| 3900 Interest Income(Bank) | <u>44.92</u> | <u>146.16</u> | | <u>576.33</u> |
| 3901 Investment/ Dividend Income | | | <u>600.00</u> | <u>45.78</u> |
| 3999 Reimbursement Expenses | <u>123.95</u> | <u>123.95</u> | | <u>216.55</u> |
| 4000 Brickell Park Legal Defense Fund | | | | |
| 4001 Credit card sales/Villagers | | | | |
| 4002 Endowment Fund | | | | <u>1,100.00</u> |
| 4004 Save Old Miami High | <u>20.00</u> | <u>1,020.00</u> | | <u>45,471.00</u> |
| 4005 Hampton House | | <u>150.00</u> | | <u>1,210.00</u> |
| 4006 Revolving Fund Administration Fee | <u>70,000.00</u> | <u>70,000.00</u> | <u>70,000.00</u> | |
| 4007 Insurance DHT Headquarters | | <u>13,500.00</u> | | |
| <u>Income</u> | <u>73,096.42</u> | <u>118,494.47</u> | <u>266,000.00</u> | <u>224,596.19</u> |

| | Actual Month Oct/02 | Actual 4 Mo YTD | Annual Budget 7/02-6/03 | Actual Last Year |
|--|------------------------|--------------------|----------------------------|------------------|
| 5000-SALARY EXPENSES | 7,134.68 | 32,516.12 | 119,000.00 | 84,498.70 |
| 5115- MEETING/EVENT/ CATERING | | 272.84 | 8,000.00 | 3,425.97 |
| 5120-MERCHANDISE PURCHASE | 680.00 | 680.00 | 1,000.00 | 932.17 |
| 5200-PRINTING/DESIGN | | | 20,000.00 | 8,006.00 |
| 5300-REPAIR & MAINTENANCE | | 340.19 | 9,500.00 | 732.19 |
| 5400-LICENSES & PERMITS | 131.90 | 222.05 | 1,500.00 | 1,152.25 |
| 5450-WASTE REMOVAL | 438.46 | 839.86 | 1,600.00 | 1,594.08 |
| 5500-CONTRACT SERVICES | | | 2,500.00 | 5,189.88 |
| 5600-UTILITIES | 313.38 | 948.42 | 2,500.00 | 2,212.93 |
| 5700-INSURANCE | | 6,331.17 | 8,000.00 | 7,736.18 |
| 5710-ACCOUNTANT FEES | 1,750.00 | 1,750.00 | 4,000.00 | 3,500.00 |
| 5750-PROFESSIONAL/LEGAL FEES | 47.82 | 434.29 | 5,000.00 | 5,379.50 |
| 5800-ADVERTISING & PROMOTION | 100.00 | 100.00 | 10,000.00 | 9,500.10 |
| 5810-PRINTING | 7,930.00 | 8,560.40 | | 20,377.04 |
| 5820-AWARDS/PRIZE & GIFTS | | 57.50 | 2,000.00 | 2,070.50 |
| 5830-SPECIAL & FUNDRAISING EVENTS- EXPENSES/SPKRS | 195.00 | 195.00 | 10,000.00 | 1,732.31 |
| 5840-SEMINARS/CONFERENCES/MTGS. | 855.95 | 1,340.95 | 3,000.00 | 792.49 |
| 5850-PHOTOGRAPHY/SIGNS & BANNERS | | 477.48 | 5,000.00 | 4,546.73 |
| 5990-MISC.LICENSING & TAX | | | 3,000.00 | 462.65 |

| | | | | |
|--|---------------|-----------------|-----------------|------------------|
| 6010-PAYROLL TAXES | <u>676.73</u> | <u>3,209.48</u> | <u>9,500.00</u> | <u>11,296.17</u> |
| 6015-MEDICAL INSURANCE | <u>500.00</u> | <u>2,000.00</u> | <u>5,400.00</u> | <u>4,050.00</u> |
| 6200-VEHICLE EXPENSE | | <u>21.00</u> | <u>150.00</u> | <u>738.05</u> |
| 6300-PAYROLL PROCESSING SERVICE | | <u>711.22</u> | <u>1,200.00</u> | <u>1,360.26</u> |
| 6310-OFFICE SUPPLIES | <u>215.00</u> | <u>1,287.69</u> | <u>4,500.00</u> | <u>4,749.00</u> |
| 6320-TELEPHONE | <u>419.50</u> | <u>1,646.05</u> | <u>4,800.00</u> | <u>5,219.04</u> |
| 6330-DUES & SUBSCRIPTIONS | <u>85.00</u> | <u>919.00</u> | <u>2,500.00</u> | <u>2,478.98</u> |
| 6340-MTG/EVENTS EQUIPMENT RENTAL | <u>100.00</u> | <u>168.93</u> | <u>1,000.00</u> | <u>940.14</u> |
| 6500-BANK CHARGES | <u>28.77</u> | <u>84.29</u> | <u>250.00</u> | <u>111.08</u> |
| 6510-BOOKS, MAGAZINES & PUBLICATIONS | | <u>21.80</u> | <u>285.00</u> | <u>285.10</u> |
| 6520-CREDIT CARD SALES | | <u>30.49</u> | <u>300.00</u> | <u>247.76</u> |
| 6521-CREDIT CARD DISCOUNT FEE-MEMBERSHIP | | <u>12.68</u> | <u>200.00</u> | <u>333.80</u> |
| 6600-RENT | | | <u>4.00</u> | |
| 6610-EQUIPMENT-LEASE & MAINTENANCE | <u>413.00</u> | <u>1,286.99</u> | <u>4,900.00</u> | <u>5,062.35</u> |
| 6710-VEHICLE INSURANCE | <u>50.00</u> | <u>200.00</u> | <u>750.00</u> | <u>178.00</u> |
| 6810-POSTAGE | | <u>866.59</u> | <u>7,161.00</u> | <u>7,144.39</u> |
| 6830-TRAVEL(TRANSPORTATION & LODGING) | | | <u>2,500.00</u> | <u>1,192.42</u> |
| 6840-ALARM MONITORING | <u>78.00</u> | <u>287.00</u> | <u>450.00</u> | <u>337.00</u> |
| 6930-EQUIPMENT PURCHASES | | | <u>3,000.00</u> | |
| 6931-DOWNTOWN MIAMI MAIN STREET PROGRAM | | | | <u>5,000.00</u> |

| | | | | |
|----------------------------------|-----------|------------|------------|--|
| 6932-Knight Foundation Video | | | | |
| 6933- Reimbursement | 23.92 | 1,300.00 | 1,305.41 | |
| 6935-City Cemetery | | 250.00 | 250.00 | |
| 6936-Credit Card sales/Villagers | | | | |
| 6937-Save Old Miami High | 41,504.40 | | | |
| 6938-Hampton House | 1,210.00 | | | |
| TOTAL EXPENSES | 63,647.59 | 266,000.00 | 216,120.62 | |
| Excess Revenue Over Expenses | 9,448.83 | 7,936.67 | | |

Executive Director's Report for November 20, 2002 DHT Board Meeting

Fundraising

Submitted Miami-Dade Cultural Affairs Final Grant Report for Dade Heritage Days 2002

Completed grant agreement with Cultural Affairs for Dade Heritage Days 2003

Submitted Final Grant Report to State Bureau of Historic Preservation for Endangered Sites grant

Submitted Peacock Foundation Final Grant Report for Dade Heritage Days 2002

Went with Cathy Coates to meet with Jose Goyanes of Metro Beauty Centers and secured \$1000 corporate membership

Met with Walter Alvarez and Jon Arthur re Aviation Fundraiser

Met with Walter Alvarez, Jon Arthur, George Neary, Frans Boetes, Charles Wirt and Bill Murphy re Aviation fundraiser

Drove to Tamiami Airport to see "Wings Over Miami" Museum as possible aviation fundraiser site

Spoke on phone with Lauren Stover, PR director of Miami International Airport, and wrote letter requesting MIA's support for Dade Heritage Days

Spoke with Brendan Lane of Chalk's Airlines re hosting aviation event

Community Outreach and Public Relations

Edited final corrections for *Preservation Today* magazine and supervised printing

Attended opening of the Historical Museum's "First Arrivals" exhibit on Miami Circle

Presented "thank you" plaque at Villagers meeting for Villager donation for DHT emergency repairs

Attended GMCC networker at Fairchild Tropical Garden

Wrote support letter for Urban Environmental League grant application to National Trust

Attended Past President's Council for Junior League

Attended Palmer Trinity convocation re Champion Tree Program and met with Terry Mock and David Milarch re participating in Dade Heritage Days

Gave presentation on Endangered Sites to South Miami Rotary Club

Attended Prologue Society

Participated in Villager Breakfast Roundtable at Barnacle on State of Historic Preservation in Miami-Dade County

Met with David Sablan and Ann Crockett at Central Baptist Church, a DHT Endangered Site, for tour and brainstorming for help

Met with Bill Murphy and Lamar Noriega and Richard Shepherd of UM Architectural School re Revolving Fund collaboration in West Grove

Administrative

Met with new partners of Dragonfly Expeditions re renewing DHT Heritage Tours

Planned and supervised DHT Fall Membership Meeting at Plymouth Congregational Church

Attended City of Miami Commission meeting and presented DHT check of \$41,504.40 for Old Miami High relocation

Met with Bill Murphy and new board member David Stanley for lunch

Submitted renewal for State Charitable Solicitation permit

Submitted renewal for State Sales Tax Exemption License

Worked with Marie Stiefel on newsletter

Made plans and supervised invitations for DHT Holiday Party

Prepared info for DHT Executive Committee meeting and Board meeting

Phonethon

| | | | |
|-------------------------|---------|------------------|----------|
| Atwood,Anthony D. | #1467 | \$30.00 Buddy | 10/30/02 |
| Ball,Mona | #6701 | \$30.00 Buddy | 10/1/02 |
| Belair,Renee | #6675 | \$30.00 Buddy | 9/30/02 |
| Belisle, Joseph | #6218 | \$50.00 | 10/21/02 |
| Benson,Irene | #250 | \$10.00 | 10/16/02 |
| Blanc, Lodovico | #4569 | \$30.00 Buddy | 10/24/02 |
| Bondurant,Gay | #404 | \$300.00 Booster | 10/7/02 |
| Boyer, Dorothy | #2958 | \$30.00 | 11/7/02 |
| Brody, Betty | #2562 | \$25.00 | 10/30/02 |
| Bush,Gregory | M/C | \$30.00 Buddy | 11/4/02 |
| Castillo,Pedro | #2048 | \$100.00 | 10/16/02 |
| Cleary,Malinda | #3865 | \$30.00 Buddy | 10/21/02 |
| Culmer, Leome | #2884 | \$30.00 | 11/7/02 |
| Gache, Richard | #2562 | \$30.00 | 11/11/02 |
| Green, Gloria | #2016 | \$30.00 Buddy | 10/30/02 |
| Greenfield,Arnold | #1963 | \$300.00 Booster | 9/30/02 |
| Gross, Jane | #259 | \$30.00 Buddy | 10/21/02 |
| Goldberg, Janie | #1026 | \$30.00 Buddy | 11/12/02 |
| Hanna, Monica | #2927 | \$30.00 Buddy | 10/21/02 |
| King, Kristy | Visa | \$35.00 | 11/4/02 |
| Klemick,Diane | Visa | \$30.00 Buddy | 11/4/02 |
| Kurry,Jonathan | #006863 | \$50.00 | 10/30/02 |
| Landy, Linda | #1733 | \$50.00 | 11/7/02 |
| Leonard,Joseph | #1374 | \$15.00 | 10/16/02 |
| Lopez,Robert | M/O | \$30.00 Buddy | 10/8/02 |
| Lyatt, Ann Marie | #9881 | \$30.00 Buddy | 10/21/02 |
| MacIntyre,Dolly | #2723 | \$100.00 | 11/4/02 |
| Marx,Don | #13307 | \$10.00 | 10/31/02 |
| Marx,Don | #13351 | \$90.00 | 11/15/02 |
| McGrath,Martha | #4702 | \$30.00 Buddy | 9/30/02 |
| Mr. & Mrs. Howard Landy | #1733 | \$50.00 | 11/7/02 |
| Stiefel, Marie | #2074 | \$300.00 Booster | 11/4/02 |

Total as of Nov/20/02

\$1,995.00

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Becky Roper Matkov

**DADE
HERITAGE
TRUST**

November 14, 2002

Ms. Lauren Stover
Miami International Airport
P.O. Box 592075
Miami, FL 33159

Dear Lauren,

I enjoyed talking with you on the phone yesterday. As requested, I am enclosing information on Dade Heritage Trust's upcoming Dade Heritage Days, an annual two-month-long, county-wide celebration of the history of our community.

Dade Heritage Trust is the largest historic preservation nonprofit organization in South Florida. For the past twenty years, we have orchestrated Dade Heritage Days as a cornucopia of historic and cultural events showcasing Miami-Dade County's heritage for residents and tourists alike.

Dade Heritage Days 2003, to be held March 9 through April 30, will have the theme of "Golden Wings: Miami's Aviation Heritage." We are planning a multitude of lectures, tours, exhibits, concerts, processions and special events in all parts of the county relating to Miami's aviation history, emphasizing the importance of flight to South Florida's development and economy.

Since MIA will be celebrating its 75th anniversary in 2003, it seems a natural fit for us to work together. We would love for MIA to be a major sponsor of Dade Heritage Days and for Angela Gittens to be the keynote speaker at our kick-off aviation-oriented luncheon in March (tentatively March 12th, but we will work around your schedule). Ideally this event would be held at an interesting space at MIA (some people have mentioned the "Crystal Palace" on 36th St.). If that is not possible, the luncheon would most likely be at the Biltmore, which had auto-gyros on its grounds in the 1930s, or the Ritz Carlton, overlooking Dinner Key and the old Pan Am terminal in Coconut Grove.

We do hope you will join us in this undertaking as a sponsor of Dade Heritage Days 2003, "Golden Wings, Miami's Aviation Heritage." With all the difficulties the aviation industry has experienced in the last year, we feel it very timely to honor the aviation pioneers and companies who have played such an important role in Florida's history.

Thank you very much.

Sincerely,

A handwritten signature in black ink, reading "Becky Roper Matkov". The signature is written in a cursive, flowing style with a long horizontal line extending from the end.

Becky Roper Matkov
Executive Director

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EXECUTIVE DIRECTOR
Becky Roper Matkov

**DADE
HERITAGE
TRUST**

October 30, 2002

Ms. Ann Marie Clyatt
5421 SW 63 Court
South Miami, FL 33155

Dear Ann Marie,

Attached is the most up to date list of contributors to Dade Heritage Trust's "Save Old Miami" High fund.

Yesterday at the City of Miami Commission meeting, on behalf of Dade Heritage Trust and all the donors who had given to the "Save Old Miami High" fund, I presented the City of Miami a check for \$41,504.40 for the relocation of the Old Miami High School. I also thanked the Commissioners for their support and for their allocation of \$250,000 from City funds towards this project.

The City Commission voted to accept the donation and expressed appreciation for this display of private support for the relocation and restoration of the Old Miami High Bungalow. Commissioner Art Teele said how gratifying it was to see historic sites now being saved which a few years ago would never have been preserved, and he thanked Dade Heritage Trust for leading the charge to make this happen.

Those who care about preserving the landmarks of our community's heritage owe a debt of gratitude to the Miami High Alums and to all the donors who contributed toward this project. You, especially, as the fundraising coordinator for "Save Old Miami High," are personally to be congratulated for all your hard work. Your personal commitment and conscientious oversight of this project have been invaluable-- and greatly appreciated.

We still have much to do—and not much time to do it!-- before we can claim a victory, but when the Old Miami High Bungalow is moved and restored, we will all have something to treasure for generations to come.

Thank you again for your wonderful support!

Sincerely,



Becky Roper Matkov
Executive Director

11/13/02

| DADE HERITAGE TRUST EXPENSES: OLD MIAMI HIGH | | |
|---|--|--------------------|
| Expense Description | Details | Amount |
| Meetings w/City, Developer, Miami Alums | | |
| Becky Matkov | 31 hours total (\$25/hr) | \$775.00 |
| PR – Press Releases, Media Interviews, Speeches to Civic Groups, Lobbying Commission, Magazine Editing | | |
| Becky Matkov | 39 hours (\$25/hr) | \$975.00 |
| Newsletter | Front page publicity (1/4 cost printing) | \$80.00 |
| Website | Don Slesnick, III webmaster | \$100.00 |
| Magazine Preservation Today | 4 pages of 40 page magazine | \$790.00 |
| Old Miami High Fundraiser Expense | | |
| | Thank you notes | \$86.00 |
| 220 Premium logo letterhead sheets | | \$50.00 |
| 220 Premium logo envelopes | Programs | \$50.00 |
| 250 Premium second page sheets | copies of thank you, checks, letters | \$10.00 |
| 1000 blank white paper sheets | | \$35.00 |
| 1 black Ink catridge for Epson printer | | |
| Postage | | |
| Invitations | | \$450.00 |
| Thank you notes | | \$75.00 |
| Mileage | DHT to Post office | \$10.00 |
| Photo Copies | \$.04/sheet | \$28.80 |
| Administrative work | | |
| Luis Gonzalez (thank yous, deposits, etc) | 153 hours (\$15/hour) | \$795.00 |
| Photography | | \$50.00 |
| School Bus | Photos developing and Distribution | \$130.00 |
| Old Miami High Grant Application Expenses for Dade Heritage Trust | | |
| 1260 white paper sheets | (21) 60 page grant applications | \$15.00 |
| Photo copies | \$.04/sheet | \$50.40 |
| 1 color ink catridge for HP printer | | \$50.00 |
| 1 black ink catridge for HP printer | | \$35.00 |
| 21 sheets of photo paper | | \$30.00 |
| Federal Express shipping charges | | \$35.38 |
| Non-refundable plane ticket to Tallahassee | | \$166 |
| Administrative work | | |
| Becky Matkov | 34 hours (\$25/hr) | \$850.00 |
| Debbie Tackett | 21 hours (\$18/hr) | \$378.00 |
| | | \$6,099.58 |
| TOTAL | | |
| Professional Services | | |
| Architectural Feasibility Study | R.J.Heisenbottle Architects (\$125/hr) | \$7,750.00 |
| Structural Analysis/Moving Plans | McCartney Construction | \$7,140.00 |
| Legal Negotiations | Rafael Penalver, Esq. (\$250/hr) | \$750.00 |
| GRAND TOTAL | | \$21,739.58 |

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Becky Roper Matkov

DADE HERITAGE TRUST

November 6, 2002

Dr. Sam Morrison
African American Research Library and Cultural Center
2650 Sistrunk Blvd.
Ft. Lauderdale, FL 33311

Dear Dr. Morrison,

My dear friend Helen Muir suggested that Dade Heritage Trust donate to your library a copy of our recently published book, *Miami's Historic Neighborhoods, A History of Community*.

I had the pleasure of editing the book, which contains chapters by many of Miami's most prominent writers and historians. African American history is woven throughout the publication. Helen Muir's "Voices from the Past" includes a fine piece on Ben Fisher. Dr. Dorothy Fields contributed a chapter on Overtown. Enid Pinkney, a past president of Dade Heritage Trust, wrote about Brownsville. The Coconut Grove chapter by University of Miami professor David Burnett includes information on the "Black Grove" settled by pioneer Bahamians.

I hope you enjoy reading *Miami's Historic Neighborhoods* and find it of value to your organization. I am attaching an order form if anyone wishes to purchase additional copies.

Congratulations on the opening of your magnificent new library and cultural center.

Sincerely,



Becky Roper Matkov
Executive Director

cc: Ms. Helen Muir

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EXECUTIVE DIRECTOR
Becky Roper Matkov

**DADE
HERITAGE
TRUST**

October 24, 2002

To: Patti Gutierrez
City of Miami Asset Management
By FAX: 305-416-2156

From: Becky Roper Matkov
Dade Heritage Trust
305-358-9572

Here is the information you requested concerning the damages to DHT Headquarters in Dr. Jackson's Historic Office, 190 S.E. 12th Terrace.

Amount of insurance settlement from Fulcrum Underwriting Managers, Inc., as negotiated by Dade Heritage Trust's attorney, Andrew Moss of Kutner, Rubinoﬀ, Bush & Lerner

\$13,500

Expenses for repairs to date:

Emergency repairs of shattered windows:

| | | |
|--------------------------|---------|-------|
| Express Glass and Window | 6/08/01 | \$350 |
| Express Glass and Window | 6/11/01 | \$225 |

Replacement of airconditioning compressor ruined by demolition crew and of upstairs airconditioning condenser which leaked through ceiling and ruined plaster and paint in front meeting room:

| | | |
|------------|---------|--------|
| Gables Air | 12/3/01 | \$3625 |
|------------|---------|--------|

Complete replastering of ceiling in front meeting room damaged by water leakage from air conditioner, and plaster repair in front office of huge cracks on interior hit on outside by demolition debris

| | | |
|----------------------|---------|-------|
| Calhoun & Sons, Inc. | 10-3-02 | \$700 |
|----------------------|---------|-------|

Repainting of replastered rooms

| | | |
|--------------------------------|--------------|--------|
| Spectrum Painting & Decorating | 786-242-5251 | \$1500 |
|--------------------------------|--------------|--------|

Total so far of repairs made: **\$6400**

Not included in cost are hours of our Dade Heritage Trust staff time in sweeping, cleaning, mopping, coordinating repairs, moving furniture, and coping without airconditioning in 90 degree heat!

Repairs that are pressing and that we'd like to do: Repair of the back porch and backsteps and replacement of missing roof tiles

4. NA

5. (FINAL REPORT ONLY) Briefly describe the project work actually accomplished and indicate any variations from that originally planned:

**SUMMARY OF DADE HERITAGE TRUST ACTIVITIES
IN BEHALF OF ENDANGERED SITES 2001-2002**

For Old Miami High:

Dade Heritage Trust spearheaded a task force to work to save the oldest high school structure in Miami. We arranged for Miami High Alums to meet at the old Miami High Bungalow for a tour of the building and a vision of what could be done. We attended numerous Alum meetings. We wrote about the school in our newsletter. We issued press releases and worked with TV stations to show them the plans and around the endangered building. We lobbied the City of Miami Commissioners in behalf of the project. We provided the administrative support for a fundraiser at the Seaquarium to raise funds for saving the building. We met countless times with City officials and the developer of the site to hone out an agreement. Dade Heritage Trust wrote a State Special Category grant request for \$300,000 for the Old Miami High Bungalow, and then worked feverishly to get the developer to sign an irrevocable agreement to transfer the bungalow to the City of Miami. Unfortunately, the developer would not sign a donation without a guaranteed date of removing the building from his land, and so we had to withdraw from the State grant competition. However, we obtained City funding of \$250,000 to relocate the Old Miami High Bungalow, and we donated \$41,504 to the City in funds we had raised from private sources for the project. We are now orchestrating the actual move, which is very challenging given our time constraints of less than 120 days. This has been an incredibly time-consuming and stressful undertaking, but we are hopeful that it will be a great success ultimately.

For the Hampton House:

In December, 2001, when Dade Heritage Trust learned that the County was about to demolish as an unsafe structure the Hampton House, an African American landmark frequented by Muhammed Ali and Martin Luther King as well as many famous black musicians, we issued a press release and organized a press conference/protest rally at the site, complete with a band, school children, "old timers" who remembered stories firsthand, and many community leaders. Miami-Dade Mayor Alex Penelas was contacted and appeared at the rally to issue a stay of

demolition until the Historic Preservation Board could meet and determine whether the 1953 structure could be designated historic. We supported the designation through letters and speeches and succeeded in having the Hampton House designated historic in April, 2002. Our past president, Enid Pinkney, and a Dade Heritage Trust Board member, Kathy Hersh, who discovered that Martin Luther King gave his "I have a dream" speech at the Hampton House before he gave it in Washington, organized a new non-profit, the Historic Hampton House Community Trust to raise funds to restore this building. Dade Heritage Trust has worked closely with this group, helping lobby, writing letters of support, and appearing at the County Commission meeting to support their efforts.

For all the sites listed on our new Endangered Sites List for 2002 we have researched and visited the sites, met with knowledgeable spokespeople, photographed the buildings and neighborhoods, and publicized them all through our press release and magazine.

For Endangered Sites in general:

*We gave ten presentations throughout the year to civic organizations on endangered sites, reaching 750 people.

*We lobbied the City of Miami Commissioners to pass a new preservation ordinance preventing demolition—which they did.

*We made a formal presentation in April, 2002 to the City of Miami Commission, talking about our preservation concerns and supporting the need for more designations and a National Register district in Downtown Miami. Approximately 175 people in attendance; TV coverage reaching thousands.

*We appeared at the City of Miami's Historic and Environmental Preservation Board meetings to present our list of suggested sites for designation, and we participated in a workshop to nominate designated sites. Approximately 35 in attendance.

*We toured the historic Edgewater and Bayside neighborhoods with Northern Trust bankers and met with Betty Rosado of b2 Studios re needs of the area.

*We lobbied the Miami-Dade County Commission to allocate Dade Heritage Trust money to establish a Preservation Revolving Fund, and we worked for over six months to develop the paperwork to secure the check.

*We wrote and distributed a press release about the DHT Preservation Revolving Fund. Story and photo appeared in numerous newspapers, reaching hundreds of thousands.

*We publicized Endangered Sites on our website, reaching thousands.

*We had house tours during Dade Heritage Days of endangered neighborhoods. Over 1000 in attendance.

*We presented Preservation Awards April 30, 2002 to honor projects which had been brought back to life and to honor preservation groups and individuals who had fought to save historic sites. 115 in attendance; feature coverage in media reached thousands.

*We appeared on numerous radio and TV talk shows talking about historic sites and issues. Reached thousands.

*We met with officials of the National Trust re leveraging our Revolving Fund money.

Preservation Today Magazine:

*We produced an in-depth issue of *Preservation Today* magazine on the theme of Miami's Endangered Sites. 4000 copies were printed and distributed to preservationists, politicians, historic and cultural organizations, media, neighborhood associations and civic leaders.

The major variation from what had been originally planned was that it took us longer to produce the magazine than we had anticipated. Dade Heritage Trust was so busy this past year trying to save endangered historic sites that we had little spare time to actually produce the magazine. We appreciate the understanding and patience of the Bureau of Historic Preservation in allowing us an extension. We hope the Bureau will feel, as we do, that the product was well worth the wait!

6. We never have enough money; we just do a project and get the difference donated one way or the other.

7. NA

DADE HERITAGE DAYS 2003

March 9-April 30, 2003

Every spring for the past nineteen years, Dade Heritage Trust has produced Dade Heritage Days as a county-wide celebration of our area's history, architecture and culture. We work in coalition with a multitude of different groups and organizations to showcase historic districts and sites, to introduce one part of town to the other and to build bridges across cultural barriers. Dade Heritage Trust produces many of the events ourselves, and we instigate many more, seeking out a balance of participants to reflect the geographic and ethnic diversity of this metropolis.

The theme of the upcoming Dade Heritage Days 2003 is "Golden Wings: Miami's Aviation Pioneers." Miami has an incredible history laced with world famous aviators, from Glenn Curtiss, who developed Miami Springs, Hialeah and Opa-locka, to Charles Lindbergh, Amelia Earhart and Eddie Rickenbacker. Chapman Field was established during World War I. Chalk's International was founded in Miami in 1920. The Miami City Hall at Dinner Key was once the Pan Am terminal for seaplanes. Homestead Air Force Base was established during the Great Depression. During World War II, Opa-locka Airport was a major Navy Air Station, parachute training classes for airmen were held in the Colonnade building in Coral Gables, and the world's largest wooden hangar for blimps was built at Richmond Field in South Dade. Cuban refugees flew here in the 1960s, and Brothers to the Rescue flights originated from here in the last decade. Miami was the home of Eastern Airlines and is now the major hub of American. And Miami International Airport was established in 1928, so 2003 will be its 75th anniversary! With this one theme, we will be able to blanket the entire county with history.

Dade Heritage Days 2003 will be held March 9 through April 30, 2003. During this time we will be offering a vast array of special events to celebrate this intriguing aspect of Miami's history. We will be working with the airport, with pilots' organizations, with the military, and historians. We are going to incorporate parades, dramatic re-enactments, historic exhibits, art and essay competitions, lectures, archival film fests, and tours of historic sites and neighborhoods into a spectacular Dade Heritage Days!

We market these events, many of which are free or very inexpensively priced, with extensive publicity. This includes: 50,000 brochures containing the complete calendar of events and distributed throughout the community, hundreds of press releases, display newspaper advertising, stories placed and run in magazines, street banners, radio and TV PSA's, and website display. This year, with our aviation theme, we will also work with the Miami International Airport to display Dade Heritage Days dates and exhibits.

TO BE A PART OF DADE HERITAGE DAYS, CALL DADE HERITAGE TRUST, 305-358-9572, OR EMAIL: INFO@DADEHERITAGETRUST.ORG